

 <p align="center"><b>Financial Assistance Award</b></p> <p align="center"><b>DENALI COMMISSION</b>  510 "L" Street, Suite 410  Anchorage, Alaska 99501  (907) 271-1414 (phone)  (907) 271-1415 (fax)  www.denali.gov</p>	<b>Project Number</b>	0087-DC-2003-13	
	<b>Project Title</b>	University of Alaska Allied Health Center	
	<b>Performance Period</b>	May 15, 2003 thru January 30, 2004	
	<b>Recipient Name &amp; Address</b> University of Alaska Fairbanks College of Rural Alaska. P.O. Box 756500 Fairbanks, AK 99775		
<b>Authority</b> 112 Stat 1854	<b>CFDA Number</b> 90.100		
<b>Denali Commission Finance Officer Certification</b>		CEE	
<b>Cost Share Distribution Table</b>			
Accounting Code	Denali Commission	Other Contributors	Total
95670000	\$1,000,000		\$1,000,000
State of Alaska G.O Bonds		\$ 2,000,000.00	\$ 2,000,000.00
State FY04 Legislative Capital		\$ 2,000,000.00	\$ 2,000,000.00
<b>Total</b>		<b>\$4,000,000</b>	<b>\$5,000,000</b>
<p>This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.</p> <p><input checked="" type="checkbox"/> Special Award Conditions and Attachments  <input type="checkbox"/> Line Item Budget  <input checked="" type="checkbox"/> OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments  (<a href="http://www.whitehouse.gov/OMB/circulars/a133/a133.html">www.whitehouse.gov/OMB/circulars/a133/a133.html</a>)</p> <p><b>Administrative Requirements (check one)</b>  <input type="checkbox"/> 15 CFR 24, Uniform Admin Requirements for Grants/Cooperative Agreements to State and Local Governments  (<a href="http://www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html">www.access.gpo.gov/nara/cfr/waisidx_99/15cfr24_99.html</a>)  <input checked="" type="checkbox"/> 15 CFR, Part 14, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, Other Nonprofit, and Commercial Organizations  (<a href="http://www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html">www.access.gpo.gov/nara/cfr/waisidx_99/15cfr14_99.html</a>)</p> <p><b>Cost Principles (check one)</b>  <input type="checkbox"/> OMB Circular A-87, Cost Principles for State and Local Governments and Indian Tribal Governments  (<a href="http://www.whitehouse.gov/OMB/circulars/a087/a087-all.html">www.whitehouse.gov/OMB/circulars/a087/a087-all.html</a>)  <input type="checkbox"/> OMB Circular A-122, Cost Principles for Nonprofit Organizations  (<a href="http://www.whitehouse.gov/OMB/circulars/a122/a122.html">www.whitehouse.gov/OMB/circulars/a122/a122.html</a>)  <input checked="" type="checkbox"/> OMB Circular A-21, Cost Principles for Educational Institutions  (<a href="http://www.whitehouse.gov/OMB/circulars/a021/a021.html">www.whitehouse.gov/OMB/circulars/a021/a021.html</a>)  <input type="checkbox"/> 48 CFR 31.2, Contracts with Commercial Organizations</p>			
<b>Signature of Authorized Official - Denali Commission</b>	<b>Typed Name and Title</b>	<b>Date</b>	
	<b>Jeffrey B. Staser, Federal Co-Chair</b>	5/12/03	
<b>Signature of Authorized Official - University of Alaska</b>	<b>Typed Name and Title</b>	<b>Date</b>	
	<b>MARK NEUMAYR</b> Vice Chancellor for Administrative Services <del>Ted Delaca, Vice Provost for Research</del>	6/10/03	

**Financial Assistance Award Conditions**  
**Between the Denali Commission and University of Alaska – College of Rural Alaska**  
**For the Allied Health Center**  
**May 2003**  
**Project No. 0087-DC-2003-I3**

***1. Scope of Work***

This project is for the renovation and related equipment for the Allied Health Center which will also co-locate the Community Health Aide Practitioners training programs in partnership with Tanana Chiefs Conference (TCC). This project is for the renovation costs associated with the new Tanana Valley Campus building located in Fairbanks, Alaska at the Old Fairbanks Courthouse on Barnette Street. The facility was acquired for the State of Alaska and is being redesigned to provide TVC a campus which will house student assistance administration and academic/vocational programs.

This funding is to support the renovation and equipment costs related to providing allied health career training including but not limited to Medical Assisting, Dental Assisting, Phlebotomy, Billing and Coding and other allied health related careers. The Health Learning Center will collaborate with the Alaska Health Education Training Center in the College of Rural Alaska. The renovation will provide a facility which will offer increased access to clinical courses to rural students statewide that are enrolled in University allied health programs by distance. The renovations will also provide a home or learning hub for summer events for rural high school students such as dual credit courses, lab experiences and hands-on learning experiences in health career explorations.

In Partnership with the TCC Community Health Aide Practitioner training programs, the renovated Allied Health Center and associated equipment will provide a co-located site to reach TCC's rural and remote Health Aides and provide for continued distance education training. This facility will provide for distance education classrooms and equipment to reach TCC Health Aides and provide for on-site space for instruction and clinical/laboratory instruction.

The following conditions must be met before funding up to \$1,000,000 will be released for this project:

1. The University must provide the Denali Commission Project Manager a written business plan that demonstrates the long term sustainability of the facility including all costs related to operating the facility and providing allied health instruction and all revenue that will cover such costs.
2. The University must provide an approved design of the Allied Health Center.
3. The University must provide a detailed cost estimate and schedule of all renovations and equipment that will be purchased with the \$1,000,000 in Denali Commission funding.

All Commission funding is intended for use for the scope of work identified in the Award document only.

## ***2. Award Performance Period***

The award performance period is May 1, 2003 through January 30, 2004. This is the period during which financial assistance award recipients can incur obligations or costs against this award. If funding is not expended by January 30, 2004 the Denali Commission will obligate the funding to other infrastructure projects

## ***3. Direct and Indirect Costs***

The indirect costs by the University of Alaska are limited to 5% for this project. The cost principles OMB A-122 are applicable to this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award

## ***4. Budget and Program Revisions***

The administrative circular 15 CFR 14 applies to this award. Please refer to the administrative circular for specific details on revisions to this award. The administrative circular requires that The University of Alaska College of Rural Alaska will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

## ***5. Reporting***

Four forms of project reporting are required under this Award, listed below. The first quarterly reporting period is July through September 2003. Unless otherwise indicated, reports are due within 30 days of the end of the reporting period.

The Commission reserves the right, at a future date, to direct the University of Alaska College of Rural Alaska to provide the progress reports in electronic format for posting on the Commission web page.

- a. Quarterly project reporting shall include both a narrative and financial summary. The narrative summary shall include a summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems. The project financial status report shall show the following:
  - i. The total project budget
  - ii. The project schedule with milestone dates for design and construction
  - iii. The total amount of Denali Commission funds committed to the project
  - iv. The total project expenditures as of the end of the most recent quarter
  - v. The total expenditure of Denali Commission funds for the project as of the end of the most recent quarter
  - vi. The percentage of expenditures to the total budget; and

- vii. A project performance analysis on project line items, as defined the University of Alaska, showing budget costs compared to actual expenditures and obligation to date versus work performed to date (for each line item).
- b. A final Financial Status Report (Standard Form 269 – [www.whitehouse.gov/OMB/grants/index.html#forms](http://www.whitehouse.gov/OMB/grants/index.html#forms)) shall be submitted to the Commission Project Officer within 90 days after the end of the Award Performance Period. If the Award Performance Period is longer than one year, or if the Agreement is revised to extend the Award Performance Period beyond one year, the recipient must submit a completed Standard Form 269 annually within 90 days after the end of each anniversary of the award date.
- c. A Labor Type, Residence, and Wage Report shall be submitted to the Commission project officer at a minimum of one time annually. At a minimum, this report must be submitted on December 1<sup>st</sup> each year. A Labor Type, Residence, and Wage Report must included the following information by construction project for any person employed on the construction of that project: position, place of primary residence, first check date, last check date, rate of pay per hour, payroll earnings from inception of project to date. Personal or confidential information such as Social Security numbers, names of individuals, or other information that would identify an individual should not be included in this report.
- d. Photographic documentation shall be provided to the Commission at the beginning of the project and at project completion. Photo documentation shall include a minimum of five “before” pictures showing the situation before the start of construction, 10 “during” (provided at project completion) showing work proceeding on the project, and 5 “after” to show the finished project. For minor repair and O&M projects, pictures should be provided before and after to the extent possible. Photos shall be provided as photo quality, 3x5 prints with a negative for each picture, and/or print quality electronic photos (digital images). A short description of the activity and names of those in the photos shall also be provided.

## **6. *Payments***

Payments under this award will be made through the U.S. Department of Treasury’s Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission’s mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission’s Project Manager or Finance Manager for further information about registering with the ASAP program. Payments

will be made in accordance with 15 CFR 24. **No interest will be accrued on these funds.**

## ***7. Award Close Out***

- a. The Award closeout must be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. The project closeout process includes the submission of both a final narrative report and financial status report. The University must also request any remaining funds for expenditures under this award during this 90-day period. Please refer to the Commission guidance for project closeout for additional details on the requirements. This is available by contacting the Commission office or the Project Manager.
- b. The closeout report will include reporting on the percentage of the project that was performed through force account and the percentage of the project that was performed through the use of construction contracting (+/- 2%). Project expenditures should be tracked during project construction in order to meet this requirement.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government's support for the project(s) developed under this Award. The Award recipient shall display a sign that includes the following:
  - i. The Denali Commission logo displayed on the upper right-hand quadrant;
  - ii. The phrase: "This project was financed by the Denali Commission and its partners (*list the name of the funding partners*)";
  - iii. The logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of sign must be obtained from the Commission Project Manager.

## ***8. Public Policy Laws and Assurances***

Financial Assistance Award Recipients are required to comply with the public policy laws and assurances on forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

***9. Project Officers & Contact Information***

<b>Denali Commission</b>	<b>University of Alaska Fairbanks</b>
Krag Johnsen 510 "L" Street, Suite 410 Anchorage, AK 99504 (phone) (907) 271-1413 (fax) (907) 271-1415 e-mail: kjohnsen@denali.gov	Bernice Joseph, Executive Director University of Alaska Fairbanks College of Rural Alaska P.O. Box 756500 Fairbanks, AK 99775 (phone) (907) 474-6417 (fax) (907) 474-5824 e-mail: bernice.joseph@uaf.edu